

# B&P

LAMP SUPPLY, INC.

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Dear Customer,

Thank you for your purchase of our B&P Lamp Supply® Hall Lantern. Each lantern is checked for quality assurance before it leaves our hands. If you have any questions about the assembly of your fixture, please give us a call at (800) 822-3450. We appreciate your business and hope you enjoy your Hall Lantern for many generations.

Sincerely,  
B&P Lamp Supply  
[www.bplampsupply.com](http://www.bplampsupply.com)

### Contents:

Smoke Glass Plate, Canopy, Hanging Chain,  
Wired socket cluster, Glass Dome, Dome Band

### Assembly Instructions:

**Step 1)** Unscrew the Loop With set Screw from the threaded rod and slide it off the cord. Remove (1) steel washer and (1) rubber washer. (Note: If you fixture does not have a smoke plate or if it is already attached to the hardware, proceed to step 4.)

**Step 2)** Take the Smoke Plate and run the cord through the center hole until it is flush on the cap or rubber spacer. You might have to spin the smoke plate on the bottom rubber spacer to get it straight. Replace the rubber washer and then the metal washer on top of the smoke plate, running the cord through the washers.

**Step 3)** Take the top Loop with Set Screw and run the cord through the loop. Screw the loop onto the rod until it is tight. Make sure the Smoke Plate is hanging straight at this stage and adjust if necessary by spinning the smoke plate on the rubber spacer. After making sure the smoke plate is hanging straight, tighten the set screw on the loop.

### Attaching the 20" long chain to the Light Assembly:

**Step 4)** Attach the loop "S" hook on the Hanging Chain. Run the cord through the Hanging Chain, skipping about every 4 links.

### Mounting the glass dome bell onto the decorative band:

**Step 5)** Take the Glass Dome and turn it upside down with the Finial Bob facing up.

**Step 6)** Place the decorative band with Peacock Mounts on the bottom of the Glass Dome. Turn the Dome right side up. (The Peacock beaks should be facing downward.) Fold the tabs on the Peacocks over the lip of the Glass Dome to secure the decorative Band to the Glass Dome.



### Mounting the Glass Dome with Band onto the Light Assembly:

**Step 7)** Hold the fixture by the screw collar hook flush to the ceiling. With another person's assistance, make a judgment as to the proper height of your ceiling. Adjust the overall drop length shorter by removing chain links above or below the Smoke Plate.

**Step 8)** Take the Glass Dome and slip it under the light assembly; hook the 3 loose chains below the Smoke Plate to the Peacocks and center evenly. If you need to center the candelabra inside the Glass Dome, you can remove chain links below the Smoke Plate.

The Hall Lantern Fixture is now completed and ready to wire into the ceiling.

**Note:** If the arms of the fixture have become slanted, they can be gently adjusted upright by twisting them in the right direction. If this doesn't fix the problem, please give us a call.

### Screw Collar Canopy Installation

1) Remove crossbar from canopy assembly and attach to electrical box.

2) Loosen screw collar from screw collar hook. Slide chain through the screw collar, canopy and attach to screw collar hook.

3) Feed wires through center hole on the screw collar hook, threaded pipe and threaded hole in crossbar.

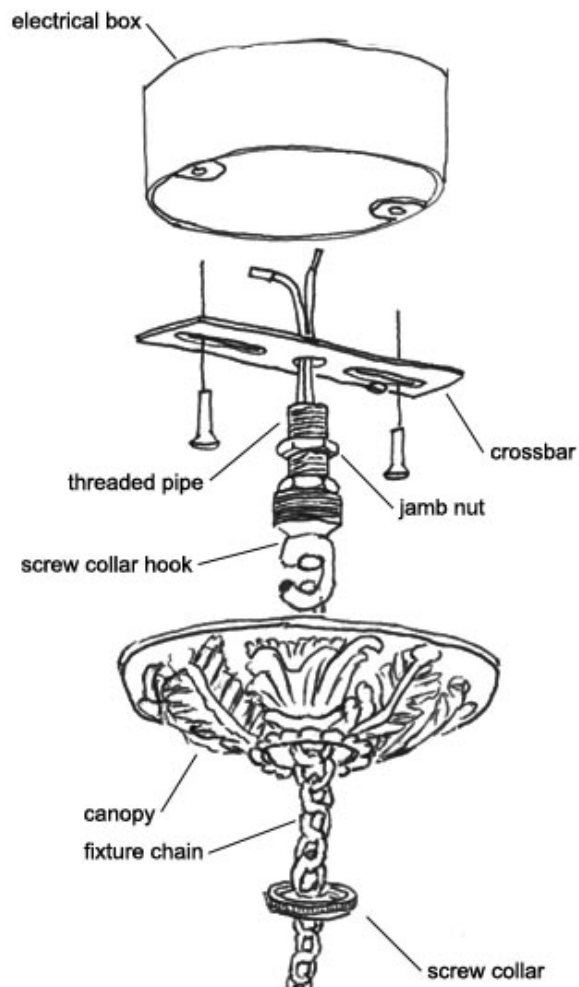
4) Screw threaded pipe into cross bar. Do not tighten.

5) Check fit of the canopy and place it up to the ceiling. Adjust the depth of the screw collar hook by turning the threaded pipe. Threads on the screw collar hook should extend past the canopy by  $\frac{1}{4}$  of an inch with the canopy flush to the ceiling.

6) Once the screw collar hook has reached its appropriate height, tighten jamb nut to cross bar.

7) Connect fixture wires to the house wires (see "Installation Instructions").

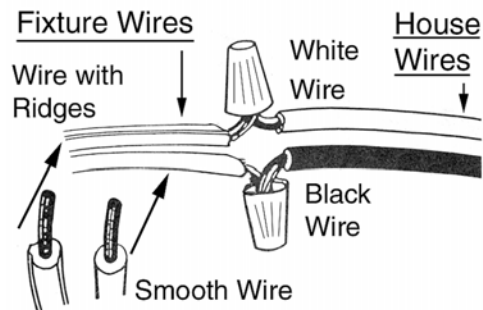
8) Push canopy up to ceiling and tighten the screw collar. Do not over tighten.



# Installation Instructions:

## Please Read Before installation.

- 1) Before removing an old fixture or installing a new one, shut off the power to the circuit by turning off the breaker or removing the fuse. Just turning the light switch off will not protect against possible electrical shock.
- 2) Attach crossbar to the electrical box. If a cross bar is already attached to the box, inspect it for problems. Make sure the cross bar is compatible with the new fixture.
- 3) Feed wires through the center hole in crossbar. Connect threaded rod to cross bar and turn clockwise to tighten the rod. Do not completely tighten the rod to ceiling.
- 4) Connect the bare ground wire. **Depending on the wiring in your house you will need to connect the ground wire to the green screw on the crossbar or the house ground wire.** How can you tell? Look at the house wires for a bare wire or a green wire. You will typically find a house ground wire if you have **plastic** electrical boxes. If your house has **metal** electrical boxes, you will most likely not find a ground wire and need to connect to the green screw on the crossbar.
- 5) Connect the wiring. Connect the ribbed fixture wire to the white (neutral) house wire and the smooth fixture wire to the black (power) house wire. Cap each wire with a wire nut and tape the connection. Tuck each wire into canopy.



- 6) There should be no bare wiring (except the ground wire). Make sure all wires are covered and there is no damage to the wire covers which expose the wire. Check around the wire nuts to insure the wires are properly seated and will not come loose.
- 7) Before installing the light bulbs turn the power off at the switch. Only use bulbs with the correct wattage and screw type. Using higher wattage bulbs can shorten the life of the fixture and may create too much heat or a fire hazard.